

# Privacy Notice (How we use your information)

## Wellness Service Health Check Pilot

The Wellness Service will be conducting a pilot project within 3 Primary Care Network areas in Kirklees, from September 2021 to April 2022, and possibly beyond. The purpose of this pilot is to test new and innovative ways of delivering the NHS Health Check to 40 - 74 year olds without pre-existing health conditions. Health Checks will be available in community and pop up locations across the 3 PCN areas of Viaduct, Greenwood and Batley/Birstall. The existing NHS Health Check programme will continue unchanged during this period

### **The categories of information that we collect, process, hold and share include:**

- Personal information (such as name, date of birth, address, and relevant medical information)
- Characteristics (such as gender, ethnicity and disability)
- Special category when referred for Active for Life/Healthy weight support (such as BMI, relevant medical conditions and relevant medication)

### **Why we collect and hold this information**

We use this personal data in order to:

- Provide you with accurate health check results;
- Provide you with the most appropriate support to improve your wellbeing;
- Provide you with high quality wellbeing support
- Enable us to carry out specific functions required to complete a health check;
- Assess the quality of our services;
- Evaluate and improve our performance;
- Derive statistics which inform decisions about future delivery of services.

### **The lawful basis on which we use this information**

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are: We collect and process information about you under the lawful basis of article 6 – Public Task based on the Care Act 2014 and the Health and Social Care Act 2014.

The Care Act 2014 Places emphasis on prevention and well-being. The local authority has a duty to provide prevention services, to contribute towards the contribution of delay to care or support or individuals or carers.

Our special category data is obtained and processed under Article 9a, which requires your explicit consent.

## Storing your personal information

The Wellness Service will hold the information about you securely, and for no longer than reasonably necessary. This information will also be stored on your medical records by the NHS. We will hold information for the following applicable timeframes;

- If a referral is made to the Wellness Service following a health check information will be stored for 7 years from case closure date if activity undertaken
- Information will be stored for 20 years if a safeguarding related incident occurs

## Who we may share your information with

We may sometimes share the information we have collected about you where it is necessary, lawful and fair to do so. In each case we will only share the minimum amount of information, only when required, for the following reasons:

- To safeguard vulnerable children and young people;
- To develop national policies;
- To manage local authority performance;
- To administer and allocate funding;
- To identify and encourage good practice.

We may share this information with:

- Other services within Kirklees Council;
- Other health partners such as the NHS and Locala

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

## Your data protection rights

Under data protection law, you have a number of rights, including the right to have your records rectified and the right to ask for access to all the information the Council holds about you. These rights are listed in more detail on [Kirklees Council's data protection rights page](#).

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [Data.protection@kirklees.gov.uk](mailto:Data.protection@kirklees.gov.uk) if you wish to make a request.

## **Further information**

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you would like further information about this privacy notice, please contact:  
[wellness.service@kirklees.gov.uk](mailto:wellness.service@kirklees.gov.uk)

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at [DPO@kirklees.gov.uk](mailto:DPO@kirklees.gov.uk) or by ringing 01484 221000.

You can also complain to the ICO if you are unhappy with how we have used your data. You can contact the ICO via the ['Contact us' page on their website](#), or by ringing 0303 123 1113.