

KIRKLEES COUNCIL

MEMORIAL AND COMMEMORATIVE PLAQUE POLICY

1.0 Introduction

Kirklees is home to a number of historic buildings, attractive parks, and other sites of publicly accessible spaces.

A number of buildings, parks and green spaces house memorials; this policy is to assist in the consideration of future memorials and other acts of remembrance on Kirklees land and property.

Kirklees Council supports the needs and principles of memorials on and in buildings, parks and green spaces, which commemorate events, groups or individuals which have made a significant, lasting contribution to the history and culture of Kirklees and its communities, but is also mindful that these facilities have many uses and are enjoyed by a wide range of people. The Council will therefore seek to ensure that the issue is managed and supported for the mutual benefit of all.

2.0 Objectives of the Policy

This policy has been produced to assist members of the public in considering applications for memorials and has the following guiding principles:

- To be respectful, sympathetic and easily understood
- To balance the sometimes contrasting needs of a variety of users
- To maintain and enhance the high quality appearance of sites and not detract from their prime purpose
- To clearly establish the responsibility for maintenance, repair and replacement of memorials

For the purposes of this policy memorials are defined as

- Monuments and other fixed permanent memorials to events, groups or individuals which have made a significant, lasting contribution to the history and culture of Kirklees and its communities

This policy does not cover personal memorials to individuals in the form of

- Memorial trees and benches
- Scattering of Ashes
- Other forms of personal remembrance

3.0 Sites Included

This policy relates to applications for memorials within Council owned parks and recreation grounds. Applications for memorials on other council land will not normally be considered unless they mark the site of a specific area or event.

The policy excludes memorials within cemetery and crematoria sites for which a separate application process exists (<http://www.kirklees.gov.uk/beta/deaths-funerals-and-cemeteries/apply-for-a-memorial.aspx>)

4.0 Operation of Policy

The Policy will be published on the Councils website with guidance enabling applicants to submit requests electronically. Applications will be determined by Officers in consultation with Councillors and licences granted in accordance with the Policy and the Scheme of Delegation.

The Policy will operate on a 3 stage process

Stage 1 – Application

An application is made to the Council using the online proforma. The Council will consider any such application and indicate its in principle support or refusal for the application.

Stage 2 – Statutory approval

Where applications are approved the applicant will then need to satisfy any planning (eg heritage) or other requirements and demonstrate that they can fund, manage and maintain the memorial.

Stage 3 - Licensing

Once these criteria have been met the Council will enter into a licence with the applicant for the site of the monument. In all instances the erection, maintenance and security of the monument will be the sponsoring individual or organisations responsibility.

4.1 Monuments (and other fixed permanent memorials)

The Council will consider applications for monuments within Council owned parks and recreation grounds. Applications for monuments on other council land will not normally be considered unless they mark the site of a specific area or event.

A memorial garden/area has been identified in the following Principal Parks (see location plans in Appendix A).

- Greenhead Park, Huddersfield
- Crow Nest Park, Dewsbury

Each Memorial Garden will be limited to a small number of monuments. Applications for monuments must also be approved by the appropriate planning body, taking into consideration, location, style, scale and maintenance.

4.2 Commemorative Plaques and memorials on buildings

The Council welcomes the celebration of the individuals, events and communities that have contributed to the rich heritage of Kirklees and its towns and communities.

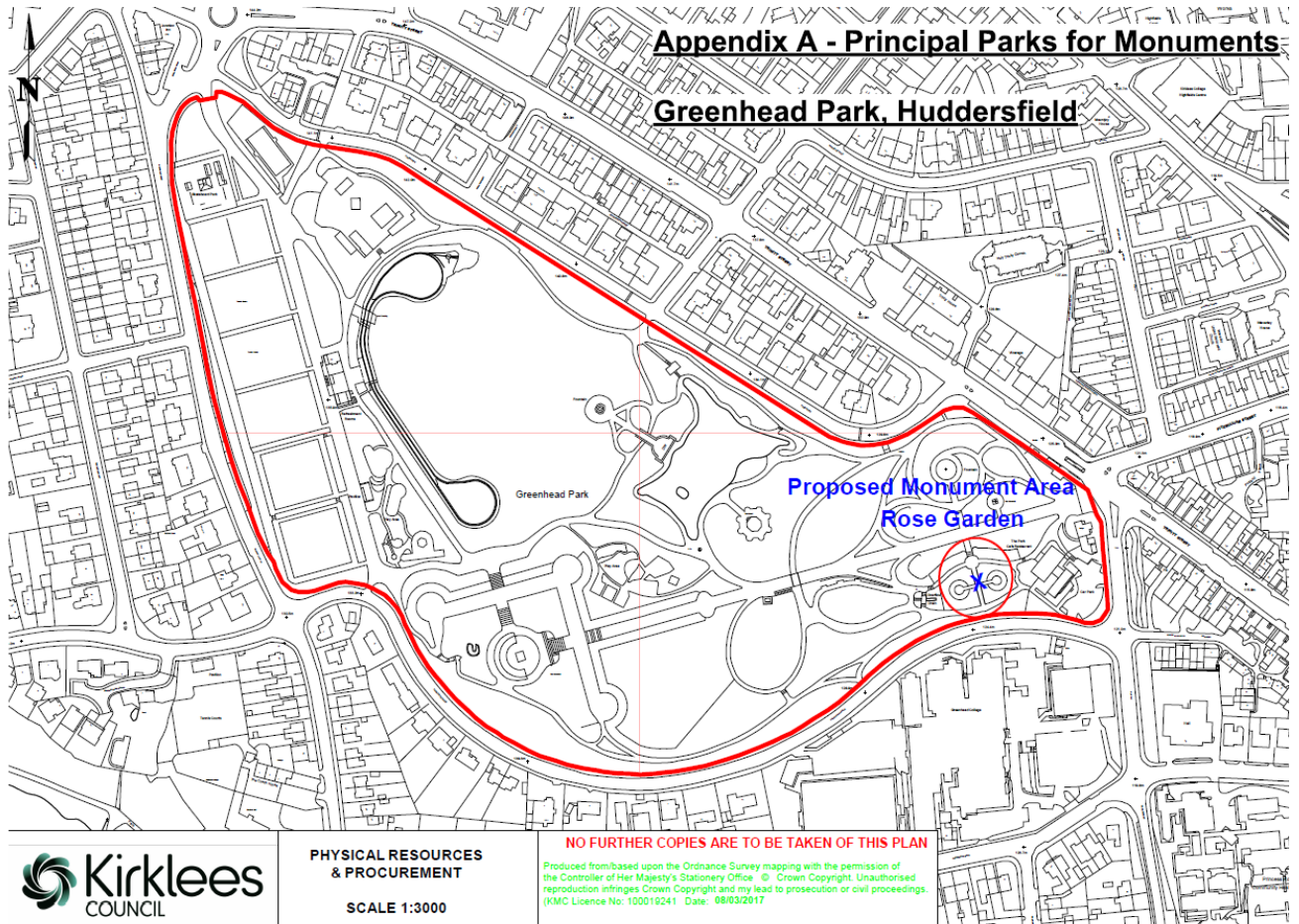
There are a number of commemorative plaques to events and individuals on Civic and Historic Buildings owned by Kirklees Council. Guidance for applicants will be provided on the Councils website and an online form available for the submission of requests for commemorative plaques.

Where an application is made on a building of historical importance or interest all necessary approvals regarding location and fixing will be required from the relevant planning authority

Appendices

- **Appendix A - Principal Parks for Monuments**

Greenhead Park, Huddersfield



Crow Nest Park, Dewsbury

